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[ EXTERNAL DOCUMENT ]

#### **MOONCAKE ONLINE GUIDE Version 2.0**

**MODULE: TO SELECT SHIPPING ADDRESS FOR ORDER** 

14<sup>TH</sup> July 2022



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# Introduction

This guide is to provide a step by step information on how to select shipping information for subsequent orders.

### Step By Step Guide

Go to <u>www.mooncakeonline.com</u> and login as client.

After login click 'My Account' on the below.



Next, scroll to the section below and click on 'Shipping Information'.





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The below page will appear. Click on details to change the address and click save. To select the shipping address for your order select the radio button and click save. You will see a 'D' next to the ID. Your next order will be sent to that address.

#	ID	First Name	Last Name	Country	State	City	Action
0	3	Webqom	Technologies	Malaysia	Perak	Ipoh	DETAILS
0	5	Recipient	One	Malaysia	Wilayah Persekutuan	Kuala Lumpur	DETAILS
0	7	Recipient	Two	East Timor	Manatuto	Kuala Lumpur	DETAILS
0	8	Recipient	Three	Сигасао	-	Kuala Lumpur	DETAILS
۲	<b>D</b> 9	Recipient	Four	Syrian Arab Republic	Dayr az Zawr	Kuala Lumpur	DETAILS

While in the shopping cart, you can view the address you selected before checkout by mouse-over 'Show Shipping Address' button.

#### My Shopping Cart

Having Discount Coupon? Check out how much you can SAVE.

CONTINUE SHOPPING	🕞 CHANGE S	CHANGE SHIPPING ADDRESS ADD SHIPPING ADDRE		SHOW SHIPPI	NG ADDRESS		
PRODUCT ID	PRODUCT NAME			QTY	UNIT PRICE (RM)	TAXES (RM)	SUBTOTAL (RM)
M-ANI-S [Cashback]	金腿肉月 Assorted Nuts Mooncake with Chinese Ham			1 ^	21.66	0.00	21.66 ×

Below is an example of shipping Address showing:

## My Shopping Cart

Having Discount Coup	oon? Check out h	ow much you can S	SAVE.	B-8-5, KI	B-8-5, KIARAMAS AYURIA, JALAN KIARA 7, MONT' KIARA,, KUALA LUMPUR, DAYR AZ ZAWR,SYRIAN ARAB REPUBLIC, 50480				
CONTINUE SHOPPING	THANGE S	HIPPING ADDRESS	ADD SHIPPING ADDRESS	SHOW SHIPPI	NG ADDRESS				
PRODUCT ID	PRODUCT NAME			QTY	UNIT PR	ICE (RM)	TAXES (RM)	SUBTOTAL (RM)	
M-ANI-S [Cashback]	6A22 5% + 11 78#	金腿肉月 Asson with Chinese Ha	rted Nuts Mooncake am	1 ~		21.66	0.00	21.66 ×	

The system will calculate the shipping fees for you.

- END -